

Chichester District Council



**CHICHESTER DISTRICT COUNCIL**

**FORWARD PLAN**

**For the period  
1 April 2022 to 31 July 2022**

**An outline of the decisions expected to be made by the Council's Cabinet**

**Published 1 March 2022**

**CHICHESTER DISTRICT COUNCIL**  
**FORWARD PLAN FOR THE PERIOD 1 APRIL 2022 TO 31 JULY 2022**

This Forward Plan outlines the decisions which are expected to be made by the Council's Cabinet during the period of four months from 1 April 2022 to 31 July 2022. On occasions the timetable for reports may change due to unforeseen circumstances. Additionally the Forward Plan also identifies decisions which are likely to be taken by the Cabinet in the coming year beyond the four month period covered by the Plan.

Parts of these meetings may be held in private if the Cabinet considers it likely that there will be disclosure of confidential information or exempt information of a description specified in Part 1 of Schedule 12A to the Local Government Act 1972.

The Forward Plan includes key decisions, which are those which if taken by the Cabinet will have significant financial implications or significant impact in the District, and other decisions which may be of interest to the public.

The Forward Plan includes information on the person to contact to inspect relevant documents.

The Cabinet may also consider other documents or items which are not included in the Forward Plan due to changing circumstances.

The membership of the Cabinet is currently as follows:

Councillors Mrs E Lintill (Chairman), Mrs S T Taylor (Vice Chairman), Mr R Briscoe, Mr A Dignum, Mrs P Plant, Mr A Sutton, Mr P Wilding,

The Forward Plan will be revised each month and rolled forward to the next four monthly period.

Any person who wishes to make representations about any matter in the Forward Plan should contact the report author or Democratic Services, Chichester District Council, East Pallant House, Chichester, PO19 1TY (e-mail [democraticservices@chichester.gov.uk](mailto:democraticservices@chichester.gov.uk)) at least a week before the meeting at which the decision is to be made. Any person who wishes to receive a copy of any document relevant to the matters listed in the Forward Plan should contact the same people.

If you have any general queries on the contents of the Forward Plan please contact Katherine Davis, Democratic Services Officer on 01243 534674 (e-mail [kdavis@chichester.gov.uk](mailto:kdavis@chichester.gov.uk))

Eileen Lintill  
Leader of the Council

**Topics due to be considered are as follows:**

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Date of Meeting	5 Apr 2022
Matter in respect of which the decision is to be made	<b>Development Management Resourcing</b> Cabinet will be asked to approve the resourcing of agency staff within Development Management.
Report author	Mrs Fjola Stevens, Divisional Manger for Planning fstevens@chichester.gov.uk
List of documents to be submitted to the Cabinet	Report to Cabinet
Key Decision	No
Exempt?	Open
Date of Meeting	5 Apr 2022
Matter in respect of which the decision is to be made	<b>Energy, Efficiency and thermal Comfort Works at Westward House</b>
Report author	Ms Kerry Standing, Divisional Manager, Revenues, Benefits and Customer Services kstanding@chichester.gov.uk
List of documents to be submitted to the Cabinet	Report to Cabinet
Key Decision	No
Exempt?	Open
Date of Meeting	5 Apr 2022
Matter in respect of which the decision is to be made	<b>Leisure Management Contract 2022-23</b> Approve the leisure management agreement for the period 2022-2023
Report author	Mrs Sarah Peyman, Divisional Manager for Culture speyman@chichester.gov.uk
List of documents to be submitted to the Cabinet	Report to Cabinet
Key Decision	No
Exempt?	Fully exempt
Date of Meeting	
Matter in respect of which the decision is to be made	<b>Consider and determine next steps associated with Market/Events Space Feasibility Study</b>
Report author	Mr Laurence Foord, Divisional Manager for Communications, Licensing & Events lfoord@chichester.gov.uk
List of documents to be submitted to the Cabinet	Report to Cabinet
Key Decision	Yes

Exempt?	
Date of Meeting	5 Jul 2022
Matter in respect of which the decision is to be made	<b>Award of Contract for Electrical Services to Council Buildings including minor repairs, installation testing, capital works and planned maintenance services 2022 – 2026</b> The Cabinet will be asked to approve the award of a new four year contract to provide electrical services for revenue and capital projects.
Report author	Mrs Vicki McKay, Divisional Manager for Growth vmckay@chichester.gov.uk
List of documents to be submitted to the Cabinet	Report to Cabinet
Key Decision	Yes
Exempt?	Open
Date of Meeting	5 Jul 2022
Matter in respect of which the decision is to be made	<b>Council's Annual Report 2021-22</b> To approve the Council's Annual Report for 2021-2022 that reports on significant achievements for the previous year and outlines key future work areas.
Report author	Mr Andrew Buckley, Corporate Improvement and Facilities Manager abuckley@chichester.gov.uk
List of documents to be submitted to the Cabinet	Report to Cabinet
Key Decision	No
Exempt?	Open
Date of Meeting	5 Jul 2022
Matter in respect of which the decision is to be made	<b>WSSC Concession Contract for the Design, Installation, Service and Maintenance and Operation of Electric Vehicle Charge Points</b> To indicate whether the Council wishes to join the WSSC Concession Contract
Report author	Mr Simon Ballard, Senior Environmental Protection Officer sballard@chichester.gov.uk
List of documents to be submitted to the Cabinet	Report to Cabinet
Key Decision	No
Exempt?	Open